



Return to: Alberta Organic Producers Association  
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 Sturgeon County, AB, T8R 0G9  
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### 2019 Fee Schedule for Processors ONLY

Name: \_\_\_\_\_ Operator # \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ Town: \_\_\_\_\_  
 Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

Has contact information changed:  Yes  No

List changes: \_\_\_\_\_

*Costs are shown in Column 2 with **mandatory costs started in Column 3**. Please include all additional requirement costs in column 3. Total at the bottom and add GST. **Please make checks payable to AOPA in Canadian Dollars** and submit with your completed application forms to the address notes above. See page 2 for additional information.*

CERTIFICATION FEES:		
Processors ONLY	Rate	Choices
<b>Membership &amp; Chapter Fees:</b>		
Membership – Chapter (Includes Membership, Administration, Chapter fees to meet expenses)	\$375.00	\$375.00
<b>Inspection Fees</b>		
Includes 4 hours of inspection time. Cost for overtime varies with the inspector. The Inspection Overtime Authorization Form must be completed and signed if inspection overtime is required.	\$480.00	\$480.00
Plus Additional for Livestock Inspection Fee	\$140.00	
<b>Certification/Verification Fees-Producer (Choose same programs as on OSP Update)</b>		
COR - Canadian Organic Regime (includes EU, JAS, Equivalencies)	\$340.00	\$340.00
US-CAN Equivalency Agreement - to sell in US	\$84.00	
Bio Suisse (requires additional questionnaire)	\$200.00	
<b>Miscellaneous</b>		
Late Fees - \$25 per week after March 18, 2019 _____ weeks	__ x \$25	
<b>Sub - Total</b>		
<b>Add GST</b>	5%	
Membership - TCO Cert - <b>NO GST to be added to this fee</b>	\$45.00	\$ 45.00
<b>Total to Remit - Payable to AOPA in Canadian Funds - Payable with Certification Application</b>		

**The maximum amount of Sales Based User Fee that any member pays to TCO Cert is \$4,000.00 per calendar year. If you reach \$4,000.00 at any time during the calendar year a credit will be processed of any average immediately.**

**TCO Fees- TC and Non-TC: .65% of gross organic sales** - User fees are billed quarterly  
 Food Processors, Sale based User Fees are due on all sales, which are certified and sold as organic.  
**Payment of TC and NON TC User Fees are required 30 days after date of invoice. Interest of 2% per month will be charges to all accounts 60+ days in arrears. If you do not file for TC's (Transaction Certificates), it is still your responsibility to complete Non TC form to be invoiced for your User Fees**

### **Additional Information: Please Read Carefully**

- All funds owing must be paid before Inspection can be conducted
- Late Fees of \$25.00 per week past the deadline of March 18, 2019 are implemented
  - New Members receiving their applications after March 1 can request an extension
- Interest of 2% per month will be charged on all arrears after 60+ days unless arrangements are made.
- Certification and Verification programs selected must match your application (OSP Update) and will indicate programs you want to be inspected for. Remember to confirm your choices at your inspection.
- If a file has to be re-opened for additional review for any certificate the cost is \$400.
- If a file has to be re-opened for additional verification review, the cost is \$300.
- All fees are in **CANADIAN Funds and are NON-REFUNDABLE after the application is received by TCO, except for the inspection fee. After the PIR letter is complete, the inspector fee is non refundable.**
- Please make all checks payable to: **Alberta Organic Producers Assoc. or AOPA** and mail to the Administrator along with your completed forms at the address notes on Page 1.
- **GST is payable on all funds.** AOPA GST # 877430769 RT0001

If you have any additional questions, please contact your Administrator.

Thank you for choosing Alberta Organic Producers Association as your facilitator for organic certification with TCO Cert.